

Expectations of a volunteer

A volunteer is required to:

- Arrive 15 minutes before the project starts to receive a briefing about any issues that need to be raised before the night begins.
- Sign in on the volunteer sign in register.
- Wear a porch project hoodie and badge which will be provided by the project and that clearly show that you are part of the project team (you must also be responsible for your hoodie in keeping it respectable for the project and any loss or damage to the items which you are given on behalf of the project will need to be refunded by the volunteer).
- Carry out their duties each night that the project is on which includes, checking the toilets for any mess, doing a litter pick in the church and in the graveyard, doing the tuck shop, manning the sign in/out desk, sweep the porch at the end of the night, make sure all equipment is packed away in the vestry, make sure that the church is left in a suitable manor.
- Challenge boisterous behaviour in an appropriate manor.
- Engage with young people to whatever level you are comfortable.
- Be a representative of the porch project where ever you go.
- Stay behind at the end of the night for a 15 minute debrief.
- To attend any training that is suggested by the porch project staff.
- To swop with another volunteer if they cannot attend the porch project session that that they are on the rota to do if this option does not work or there are other issues then the volunteer will be required to notify the youth work co-ordinator 24 hours before a project session.
- Unless a serious personal issue or problem arises during a session of the porch project or that a volunteer feels unwell, the volunteer will be required to stay for the entire session.

Signed volunteer

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This document was approved by the board of trustees to the porch project on

and will be reviewed on